

Establishing your Purdue Career Account

IUPUI Purdue Graduate Programs use electronic forms to track degree progression. To access these eForms, and other Purdue University systems, a Purdue Career Account has been generated for you. You must follow the steps below to get your account set up and activated.

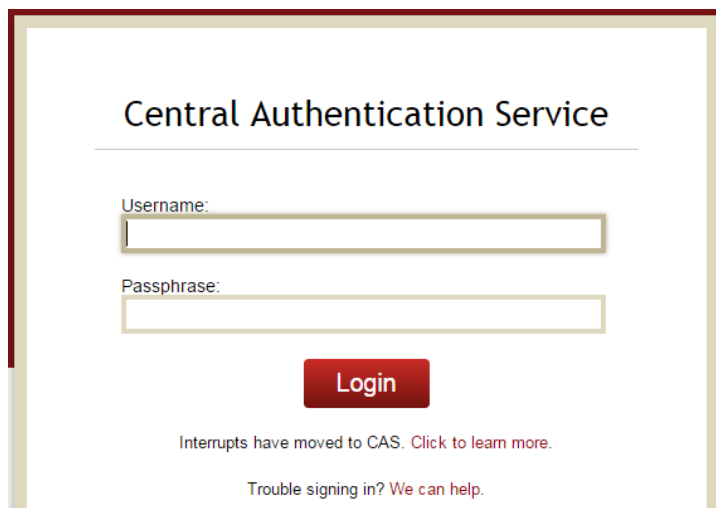
You will need to call the Purdue IT help desk at **765-494-4000** with your Purdue ID (PUID) number, username/alias, and your date of birth to activate your Purdue career account.

Follow the steps below to find your 10-digit PUID and career account username (alias).

1. Use One.iu.edu to access the SIS Student Center.



2. Log in using your CAS credentials with 2-factor authentication.

A screenshot of the 'Central Authentication Service' login page. The title 'Central Authentication Service' is centered at the top. Below the title are two input fields: 'Username:' and 'Passphrase:'. A red 'Login' button is centered below the input fields. At the bottom of the page, there are two lines of text: 'Interrupts have moved to CAS. [Click to learn more.](#)' and 'Trouble signing in? [We can help.](#)'

3. Scroll down to the Personal Information section, and click on Demographic Data.

Personal Information

[Demographic Data](#)

Contact Information

Student Home 1234 Your Street, Your Town, IN 46202 Marion	Local (not IU Housing) 1234 Your Street, Your Town, IN 46202 Marion
Student Home Phone 317/XXX-XXXX	IU Email youremail @iupui.edu




4. Look under Other Identification Numbers for your Purdue Univ West Lafayette student number.

Other Identification Numbers

External Identification Numbers are a student service. Indiana University has no responsibility except to display the information as provided.

<u>Ext Sys ID Type</u>	<u>Effective Date</u>	<u>Ext System ID</u>
Purdue Career Account User ID	10/25/2016	astudnt
Purdue Univ West Lafayette	06/19/2014	0099999999



5. Please call the iTAP Help Desk at **765-494-4000** to activate your Purdue career account. You will need to provide your Purdue ID (PUID) number, username/alias, and date of birth. If you are asked to verify an address, it is most likely the address you had at the time you applied for your Purdue graduate program. Once your account is activated, go to this address to change your password and set up account challenge questions:
<https://www.purdue.edu/apps/account/Account>.

All PhD students and MS students in Purdue Graduate programs will create the Plan of Study (GS-Form 4 or 6) through the Plan of Study Generator on the mypurdue.purdue.edu website. The same site can be used for electronic Change to the Plan of Study (GS-Form 13) and Request for Appointment of Examining Committee (GS-Form 8) forms. Thesis/Dissertation Deposit Forms (GS-Form 9 & 32) can also be completed through this process.