IU Graduate CAS Workflow Process

START HERE

Application submitted

Program uploads any documents required by Graduate School / International Affairs

Central office verifies applicant meets admission requirements for campus

Applicant meets admission standards/required documentation provided

Program assigns Local Status: Recommend for Admission - Term started - assigned to Graduate School in WebAdMIT for approval

Applicant is missing documentation/needs additional materials prior to admission

Program assigns Local Status: Return to Department Review assigned to Dept View “Return to Department” list daily, check notes, update accordingly

Deferral to next CAS Cycle (when available):

Program assigns local status of Deferred-Next CAS Cycle
No further action until next cycle (check campus deadline!)

Deferral in same CAS Cycle:

Program assigns Local Status: *Deny Final Decision Coded to SIS

Applicant/Program defers decision BEFORE admission

Program assigns Local Status: Return to Department Review assigned to Dept View “Return to Department” list daily, check notes, update accordingly

Applicant meets admission requirements

OIS / OIA assigns Local Status: *Final GINT Admit (International)

International - Central Office assigns Local Status: Grad Office Admit–GINT Review assigned to OIA in WebAdMIT for approval

OIS / OIA assigns Local Status: *Final GINT Admit (international)

Deferral to next CAS Cycle (when available):

Program assigns local status of Deferred-Next CAS Cycle
No further action until next cycle (check campus deadline!)

Program assigns Local Status: *Deny Final Decision Coded to SIS

Program assigns Local Status: Recommend for Admission

Program assigns Local Status: Recommend for Admission - assigned to Graduate School in WebAdMIT for approval

Central office assigns Local Status: *Final Grad Admit

Domestic - Central office assigns Local Status: *Final Grad Admit

Deferral to same CAS Cycle:

Old term- LS: Program/Term Change
New term- LS: Assign LS tied to “Internal Review” & process decision

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