



## Common Formatting Errors

Page/Area	Addressed by Template	Not Addressed by Template
Page numbers	✓	
Margins	✓	
Landscape pages	✓	
Title Page		
<ul style="list-style-type: none"> <li>• Title spacing</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Wording and line breaks of clause</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Using your name as it appears on One.IU</li> </ul>		✓
<ul style="list-style-type: none"> <li>• Using date you upload to ProQuest</li> </ul>		✓
Acceptance Page		
<ul style="list-style-type: none"> <li>• Wording and line breaks of clause</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Spacing and structure</li> </ul>	✓	
Abstract Page		
<ul style="list-style-type: none"> <li>• Placement of Title</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Placement of Chair's name</li> </ul>	✓	
Table of Contents		
<ul style="list-style-type: none"> <li>• Words invading number column</li> </ul>		✓
<ul style="list-style-type: none"> <li>• Inconsistent formatting (spacing, indents)</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Incorrect order</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• CV error (TOC)</li> </ul>	✓	
Document		
<ul style="list-style-type: none"> <li>• Widows/orphans (text)</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Windows/orphans (headings)</li> </ul>		✓
<ul style="list-style-type: none"> <li>• Not referencing tables or figures within the text</li> </ul>		✓
<ul style="list-style-type: none"> <li>• Titles of chapters and headings not matching TOC</li> </ul>		✓
Curriculum Vitae		
<ul style="list-style-type: none"> <li>• Using your name as it appears on One.IU</li> </ul>		✓
<ul style="list-style-type: none"> <li>• Spacing and formatting consistent with document</li> </ul>		✓
<ul style="list-style-type: none"> <li>• Avoiding identifying information (mentee's names, license numbers, address, phone number)</li> </ul>		✓