

## Request for Late Graduate Deadline Fee

IUPUI Graduate Office  
The Graduate School  
Purdue University

The Graduate School requires a \$200 late fee for the following graduation-related situations:

1. Electronic Plan of Study received at the Graduate School in the session that the graduate student intends to receive his/her degree. *Policies and Procedures for Administering Graduate Student Programs* requires that it be received at the Graduate School prior to the start of a session in which a student graduates. It is recommended that the Plan of Study be submitted by the end of the first session for master's students and the end of the third session for doctoral students.
2. Declaration of candidacy beyond the deadline. See <http://www.gradschool.purdue.edu/calendar/deadlineinfo.cfm> for deadline dates.
3. Listing on the Graduate School's candidate roster for the same degree more than two consecutive sessions. Students are considered to have been "Listed" on the candidate roster for a given term if a candidate registration (CAND 99100, 99200, or 99300) was entered for them at any point for that term.
4. Late deposit (after the final deposit deadline near the conclusion of each session) of a thesis or dissertation.
5. Making at least one update or correction to an already deposited thesis or dissertation.

Please state the graduation deadline missed (one of the five situations above.)\_\_\_\_\_

**I request to remain on the Candidate Roster for graduation in the current term, and I agree to the \$200 late fee required.**

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Graduate Student Signature	Date	Printed Name
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Student PUID / IUPUI ID#	Student Email
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**Endorsements:**

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Major Professor Signature	Date	Printed Name
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Chair of Departmental Graduate Committee / Director of Graduate Studies / Head of the Graduate Program	Date	Printed Name
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**Approvals:**

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Graduate School	Date	Printed Name
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