

Purpose and Eligibility for 2017-2018 President's Graduate Diversity Fellowship at IUPUI

The President's Graduate Diversity Fellowship program was established in 2014 to attract outstanding underrepresented students to pursue a PhD degree at Indiana University. The program offers a multi-year funding package, professional development and mentoring support to outstanding scholars in all fields. In joining the IU academic community these scholars, through their research, teaching and service, will enhance scholarship through the numerous benefits that diversity confers.

The fellowship package guarantees recipients receive a full stipend, tuition and health insurance during a five (5) year period as they work towards the PhD degree. **Two years are provided as fellowship** with no duties beyond continued progress towards the degree. During those years, the stipend level is \$20,000-\$25,000 depending on the discipline. The fellowship stipend and subsidized health insurance are provided by the University Graduate School. **For the remaining years, funding is the responsibility of the Department**, and is derived from a combination of scholarships, research and/or teaching assistantships. Because this fellowship is intended primarily as recruitment tool, funds for [a recruiting visit](#) are also included.

Eligibility for the President's Graduate Diversity Fellowship is limited to:

- 1) Citizens, nationals, and permanent residents (holders of a Permanent Resident Card) of the United States.
- 2) Individuals belonging to one or more of the following classes:
 - a) Must be an underrepresented minority, URM, in their particular discipline. The term URM includes DOMESTIC African Americans, American Indians, Alaska Natives, Asians, Hispanics, Native Hawaiians or other Pacific Islander.
 - b) Person with disabilities. Under ADA, an individual is considered to have a disability if he or she has a physical or mental impairment that substantially limits one or more of his or her major life activities and has a record of such impairment.
 - c) A gender minority (<30% of the current graduate population in the department).
 - d) A first generation college student (a student whose legal custodian(s) did not complete a four-year college degree).

Selection criteria will include the following:

- 1) Evidence of superior academic achievement (such as grade point average, class rank, honors or other designations. M.S. coursework and other relevant experience recognized).
- 2) Commitment to a career in teaching and research at the college or university level,
- 3) Indiana University PhD programs at IUPUI. Purdue PhD programs at IUPUI are not eligible.
- 4) Individuals who have not earned a doctoral degree at any time, in any field.

Procedure and obligations of the host unit:

- 1) **Students must be nominated by their departments/schools.** In nominating the student, the department verifies that the department is admitting the student to their graduate program, and agrees to educate the student and encourage the student's participation in campus-wide mentoring activities, as appropriate. Departments must also agree to ensure that award recipients do not accept other graduate awards or employment during the period of funding, and to submit an annual progress report on behalf of the student.
- 2) The nominating department agrees to the following funding terms and obligations:
 - a) Two (2) years of fellowship stipend and health insurance provided by the University Graduate School.
 1. The first fellowship year must be taken before the student is admitted to candidacy. This fellowship year requires the host unit to provide a full **30 credit** hour fee remission. The fellowship stipend and subsidized health insurance are provided by the University Graduate School.
 2. The second fellowship year must be taken once the student has been admitted to candidacy **and** is either enrolled in G901 or is enrolling for one credit hour.
 - b) Three years of SAA support (Associate Instructor, Research Assistant or Graduate Assistant) with stipend, a full 30 credit hour fee remission and health insurance from the home department

Departments and programs are encouraged to provide additional support in terms of stipends, travel awards and/or tuition and to include this in their offer letters.
- 3) This fellowship includes participation in required mentoring activities by fellowship holders. Completion of this requirement will lead to the University Graduate School Mentoring Certificate award. Required mentoring activities will likely vary by campus but may include:
 - a) Participation in the Graduate Mentorship Institute for a minimum of eight workshops in how to be an effective mentor over 3 years;
 - b) Attendance at the Institute for Teaching and Mentoring by the Compact for Faculty Diversity
 - c) Participation in one of the semester-long activities sponsored by the National Center for Faculty Development & Diversity.

In any one year, the University Graduate School can support a total of **10** students, thus the number of offers made in any one year cannot allow the total supported in the next or subsequent academic years to exceed 10 students across the two core campuses (IUB and IUPUI).

2017-2018 Recruitment Awards Nomination Guidelines

CONFIDENTIALITY – Each nomination is confidential, and will only be viewed by the fellowship selection committee and by professional staff who administer the awards.

The Chair of Graduate Admissions, Director of Graduate Studies, Departmental chair or Associate Dean of Graduate Studies in a unit should submit the following for each student nominee:

- 1) A nomination and ranking form listing all candidates. Please list candidates with #1 being the strongest candidate for the award.
- 2) A **complete copy** of the student's application for admission to a PhD program at Indiana University. Applications must include:
 - a) Application form
 - b) Statement of purpose
 - c) Recommendation letters
 - d) Transcripts and Official GRE test scores
 - e) First generation college student status certification (if applicable)
- 3) A brief **supporting statement** (no more than 2 paragraphs) explaining: a) why this candidate is outstanding; b) how well matched the candidate's interests are to the strengths of the department; c) how the department recruited the student (how much contact and by which faculty); d) the likelihood the candidate will choose IU over competing offers.
- 4) A detailed **funding template** including minimum stipend amounts, tuition and subsidized health insurance for a full five year support package (see example). Four-year packages should be developed for incoming Ph.D.-seeking students entering with a Masters degree, and five-year packages for Ph.D.-seeking students entering with a bachelor's degree. The University Graduate School and College/School partners will provide funding for two years of full stipend, health insurance and tuition according to G901 status. The remaining years should to be funded by individual departments in the form of AI, GA, or RA positions. Student funding may also be available through training or research grants. Priority will be given to nominations from STIM (sciences, technology, informatics and math) graduate programs.
- 5) A brief **department diversity statement**, describing the department's current diversity (% of graduate student body) and any initiatives to increase recruitment and retention of a more diverse graduate student population. Each statement should be tailored to the particular fellowship the nomination is for. For example, how does the Presidential Diversity Fellowship advance URM's in their field of study? What efforts has the department made to identify and recruit members of underrepresented groups? What mentoring activities, professional-skills training, and career-development opportunities will be available to the Fellowship holder in your department?

Departmental nominations for the President's Graduate Diversity Fellowship must be submitted online as 1 PDF through the Files tab in the University Fellowship Canvas site no later than 5 pm on **Friday, February 17, 2017**. To assure review of the nomination the department/unit must use this file name format: **Lastname of nominee-Dept-PresDiversity.pdf**.

FIVE YEAR FUNDING TEMPLATE:

2017-18 President's Graduate Diversity Fellowship
Terms and Obligations for «Firstname» «Lastname»
Department of «Dept_Applied»

Student is to receive five (5) years of support as outlined below:

- 1) You must specify the years in which scholarship support will be taken according to the criteria outlined above
- 2) If additional year(s) of support are offered by the unit as part of the admissions letter these must be specified below.

Year 1 2017-18	Fellowship Year 1 Department/School/College Tuition award of up to 30 credit hours	University Graduate School Fellowship with no SAA duties. Stipend award of \$20,000 - \$25,000, plus subsidized health insurance.
Year 2 2018-19	Department of «Dept_Applied» Student Academic Appointment (SAA), plus 30 hours tuition remission and subsidized student health insurance.	
Year 3 2019-20	Student Academic Appointment (SAA), plus 30 hours tuition remission and subsidized student health insurance.	
Year 4 2020-21	Student Academic Appointment (SAA), plus 30 hours tuition remission and subsidized student health insurance.	
Year 5	Fellowship Year 2 Department/School/College Students must have G901 status or beyond. No tuition support is needed.	University Graduate School Fellowship with no SAA duties. Stipend award of \$20,000 - \$25,000, plus subsidized health insurance.

Student Academic Appointment (SAA) may be in the form of AI, GA or RA positions.

The student will be responsible for paying mandatory fees (currently around \$900 per semester), agree not to accept other graduate scholarships or employment, and to meet with deans in the University Graduate School during the term of the fellowship.

The department will encourage the student to participate in University Graduate School mentoring activities that are both relevant and appropriate to their career aspirations and will submit an annual report on behalf of the student, summarizing their progress towards the degree.

I agree to the terms outlined above:

_____	_____
«Nominators_Name», Professor, Department of «Dept_Applied»	Date
_____	_____
<Name>, Associate Dean for Graduate Studies	Date
_____	_____
Dr. Janice Blum, Associate Dean, Graduate Office at IUPUI	Date

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Please note: If you do not upload the file as instructed, it will be deleted and you will be asked to resubmit.

**President's Graduate Diversity Fellowship
Notification of Decision**

Dr. Janice Blum
The Graduate Office at IUPUI
University Library, Room 1170
755 W. Michigan Street
Indianapolis, IN 46202

Dear Dean Blum:

I, «FirstName» «LastName», have received the offer for a **President's Graduate Diversity Fellowship** by the Graduate Office at IUPUI and its stipulated terms below:

- Award is a multi-year package that carries an annual stipend, tuition and subsidized health insurance support for «M_Years» years beginning 2017-18 thru «End_Year»;
- «Fellowship_Year» and «Fellowship_Year» will be fellowship years with no student academic appointment (SAA) duties. The University Graduate School and partners will contribute \$«Stipend_Amount» towards stipend, health insurance costs as well as fee remissions, per G901 status or beyond;
- For the remaining years, the award will be supported with a student academic appointment (SAA) in the form of Associate Instructor or Research Assistant positions. The stipend will be at least \$«SAA_Amount» or higher depending on increase of stipends; including up to 30 credit hours of tuition remission and subsidized health insurance;
- No other assistantship or job may be held during the term of the scholarship, unless approved, in advance by both «Academic_Plan_Description» and the University Graduate School;
- Participation of required mentoring activities by fellowship holders. Completion of this requirement will lead to the University Graduate School Mentoring Certificate award. Required mentoring activities will likely vary by campus but may include:
 1. Participation in the Graduate Mentorship Institute for a minimum of eight workshops in how to be an effective mentor over 3 years;
 2. Attendance at the Institute for Teaching and Mentoring by the Compact for Faculty Diversity
 3. Participation in one of the semester-long activities sponsored by the National Center for Faculty Development & Diversity.
- Award is contingent upon making satisfactory and normal progress each academic year as defined by «Academic_Plan_Description». Each year, the department will submit a report to the University Graduate School summarizing and evaluating the fellowship holder's recent progress;
- Fellowship holder may be asked to have a picture taken that will be used by the University Graduate School to promote its outstanding graduate students. The picture may be included on the Graduate School's web page or other press releases. Fellowship holders may request to be excluded from inclusion on the web page or other press releases;
- As stated by the Office of Student Financial Assistance: "All recipients of scholarships, fellowships and fee remissions should be made aware of the fact that these types of financial aid are counted against a student's eligibility for other types of financial aid processed by the Office of Student Financial Assistance."; and,

This form must be postmarked no later than Tuesday, April 14, 2017 and returned to the Graduate Office at IUPUI.

My decision to accept or decline this fellowship offer is circled below:

Accept

Decline

Signature

Date