



**DEPARTMENT OF CHEMISTRY  
& CHEMICAL BIOLOGY**

INDIANA UNIVERSITY-PURDUE UNIVERSITY

School of Science  
Indianapolis

November 18, 2015

Dr. Janice Blum  
Associate Vice Chancellor for Graduate Education at IUPUI  
Associate Dean, University Graduate School, Indiana University  
University Library 1170

Re: Purdue approval of One Member Advisory Committee

Dear Dr. Blum,

The IUPUI Dept. of Chemistry and Chemical Biology would like to petition that it be granted permission to use a one-member committee in place of the current three-member committee for the non-thesis MS students. Our non-thesis MS students earn 30 credits in coursework only, with no research project requirement. I would, as head of our graduate program, be the signatory authority for this program plan of study.

In addition, and related, we would like to request that our program to be allowed to omit the current Form 7 requirement for non-thesis MS students as we do already have and monitor Alternative Criteria for these students. Our non-thesis MS students must meet the following standards:

- 30 credit hours of course work
- Grade of B- or above in said course work
- GPA minimum of 3.0

The Graduate Program Administrator, Kitty O'Doherty, currently tracks, and will continue to take on the responsibility of tracking the progress of students on this MS path. Approval of these two requests would enable a more efficient, as well as a less time and paper consuming system for the audit/certification process.

Sincerely,

A handwritten signature in blue ink, appearing to read "Eric C. Long", written over a horizontal dashed line.

Eric C. Long, Ph.D.  
Graduate Program Director  
Professor of Chemistry and Chemical Biology